



RULES AND PROCEDURES FOR SPOT ROUND Admission M.Tech. (CB) 2022-23
Announced on 21st July 2022

SPOT Round admissions will be conducted Offline in IIIT-Delhi campus on July 26, 2022 (Tuesday) to fill the vacant seats (if any) in M.Tech. (CB) programs for GATE candidates. Exact number of vacancies will be announced on July 23, 2022 (Saturday)

The eligibility and application process etc. are given below:

1. Tentative vacancy position as on date:

M.Tech. (Computational Biology)	
Program	GATE
CB	21

2. Who are eligible to participate in SPOT Round

- i. Those candidates who have been allotted a seat in some round but did not accept the offer of admission.
- ii. Those who have applied for CSE & ECE, but not offered admission till Round 4 (Only GATE Seats).
- iii. Those candidates who have withdrawn their admission at any stage.
- iv. Fresh application as per the normal eligibility of M.Tech. (CB) given [here](#). **These candidates need to apply afresh [here](#) by June 25, 2022 (Monday)** and come with the application form. Then those candidates have to fill the [SPOT Round willingness form](#).

Note: Candidates who have already accepted the offer of admission and not taken withdrawal are **NOT** allowed to participate in spot round.

3. Application Process for SPOT Round

- i. For 1 & 2 above (Who have applied earlier) – Only [Fill this Google form](#)
- ii. For 3 above (Fresh Application) – [Fill this Online Application Form](#) paying the application fee & [Fill this Google form](#).

4. Procedure for SPOT Round

The above-mentioned eligible candidates have to follow the following steps in order to participate in SPOT Round:

Phase 01(Interview of the candidates those who've not given the interview earlier):

- i) Those candidates who've not given the interview for admission in M.Tech. (CB) earlier will have to report at waiting area for SPOT Round Interview Venue: **Room No. A-318, 3rd Floor, R & D Building, IIIT- Delhi, Okhla Phase III, Delhi-110020** on **26th July 2022(Tuesday) at 08:30 AM** to give their offline interview.
- ii) A Cut Off & Merit List will be prepared after the interview on the same day.

Phase 02(Document Verification & Seat Allocation Process):

- i) All the candidates who've given the interview for admission M.Tech. (CB) program earlier on **28th May 2022** & in the SPOT Round (Phase 01) on **26th July 2022** must get a Demand Draft issued for Rs. **90,000/-** in favour of "**IIITD Collections**" payable at New Delhi before reporting for the SPOT Round Venue.
- ii) Candidates must report at waiting area for their Physical Document Verification Venue: **Room No. A-318, 3rd Floor, R & D Building, IIIT- Delhi, Okhla Phase III, Delhi-110020** on **26th July 2022**. Candidates must bring all original documents and one set of self-attested photocopies of the documents as mentioned in **Point No. 6**. (Those who have filled the above willingness form and are not available physically for SPOT Round can't claim their candidature for Spot round; no separate communication will be made to candidates who have submitted the online willingness form.)
- iii) Candidates will be called in rank-wise order on the day of SPOT Round for the document verification & will be offered admission from the available vacant seats.
- iv) **If a candidate is called and s/he chooses a seat and the seat is offered to him/her**, then it will be announced for the information of all and the same seat will be deducted from the vacancy. Vacancy list will be presented during session for instant verification of vacancy position by other candidates during the spot round.
- v) **The candidate who accepts the admission offer in spot round** need to pay the balance fee i.e. **Rs.45,334/-** within two days through the following link; <https://payments.iiitd.edu.in/pg/fees/pg.html>, else his/her offer of admission will be cancelled and the fees paid for acceptance of seat in SPOT Round (**Rs.90,000/-**) will be forfeited.
- vi) **The candidate who accepts the offer in spot round** will give his/her consent through an undertaking with the following format;

"I am accepting the offer of admission in M.Tech. (CSE/ECE) program with <name of the specialization allotted during spot round> specialization (if applicable) allotted during IIIT-Delhi M.Tech spot round held on <date>. I understand that if I fail to make the remaining payment of Rs.45,334/- by <Date>, then my offer of admission will stand cancelled and spot round acceptance fee of Rs.90,000/- will be forfeited."
- vii) The documents verification of the candidates who will accept the offer of admission on the day of spot round admission will be done on the same day. In case the documents

are not found in order, the admission offer will be cancelled and the same seat will be offered to the next candidate in the order of Merit as per published merit list.

- viii) If a candidate who is not getting his/her preferred choice as per his/her rank during spot round, s/he can opt out of spot round and the spot round acceptance Demand Draft of **Rs.90,000/-** will be returned to him/her. S/he need to submit an undertaking as per the following format;

“I am not satisfied with the offer of admission in M.Tech. (CB) program during IIT-Delhi M.Tech Spot round held on <date>. I understand that if I am opting out of this then the same seat will be allocated to some other candidate who is below my rank.

I request to refund my demand draft of **Rs. 90,000/-**”

- ix) Whenever the seats are exhausted in any program/specialization, it will be announced in the spot round session and remaining candidates will be asked to leave.
- x) The process will go on till the seats are exhausted or there are no candidates available for offer of admission.
- xii) The Institute reserves the right to change the spot round process. The Institute also reserves the right to fill the seats fully or partially at its own discretion without assigning any reasons thereof.

5. Hostel Allocation

After the seat is allocated student may apply for hostel allocation on the same day as per the following process;

1. The hostel for the student who belongs to outside Delhi and with more than 15/20 km's from the Institute will be allocated on the day of the reporting after the Physical Document Verification.
2. The induction program is scheduled from 27th-30th July, 2022.
3. Hostel Fee for Monsoon 2022 Semester starting from 01st August 2022 onwards will be as per below table:

Accommodation Type	Months Included	Hostel Charges (INR)	Refundable Security Deposit (INR)	Total Hostel Fee (INR)
Double Room Occupancy	August 2022 September 2022 October 2022 November 2022	34,000	10,000	44,000
Single Room Occupancy	August 2022 September 2022 October 2022 November 2022	45,000	10,000	55,000

4. Double Occupancy Rooms will be allotted to most of the students as Single Occupancy Rooms are limited.
5. Security Deposit of Rs. 10,000 is refundable at the time of completion of the program.
6. For online payment of Hostel Fee, below link can be used:
<https://payments.iitd.edu.in/pg/fees/pg.html>
 - After clicking the above link select "M.Tech. 2022 Hostel Fee" to pay the Hostel Fee.
7. For payment through Demand Draft, below details can be used:
DD must be in favor of "IIIT Delhi Collections" payable at New Delhi.

The duly filled in Hostel Allotment Request Form needs to be submitted on the day of Physical Document Verification & Hostel Allotment along with a copy of Address Proof & the receipt of Hostel Fee Payment.

6. Document List:

Table 1		
Sl. NO.	Particulars	Remark
1.	Undertaking form duly completed and signed	Mandatory (Format in Page 5)
2.	M.Tech. Enrolment form	Mandatory (Format in Page 6)
3.	Honor code	Mandatory (Format in Page 7)
4.	IT Infrastructure Usage Policy	Mandatory (Format in Page 8)
5.	Undertaking from the students as per the provisions of Anti-ragging verdict by the Hon'ble Supreme Court	Mandatory (Format in Page 9)
6.	Undertaking for Availing PG Scholarship (Applicable only for GATE seats in CSE & ECE and All CB candidates)	Mandatory (Format in Page 10)
7.	Aadhar card/Voter ID/Driving License	Mandatory
8.	Application form	Mandatory
9.	GATE scorecard(if applicable)	Mandatory for only GATE seats
10.	Mark sheet of qualifying examination. (If the result is not published for 8th Semester, then till 7th or 6th Semester, as published by the University/Institute. You may also submit self-attested online result/marksheet/transcript)	Mandatory
11.	CGPA to Percentage certificate & Undertaking form given at the time of application.	Mandatory
12.	Degree Certificate of the qualifying examination. (If you haven't been issued final degree certificate, please upload a provisional or course completion certificate duly signed by authorized signatories)	Degree certificate is mandatory for those who have already passed out
13.	Class Xth Marksheet	Mandatory
14.	Class Xth Certificate as a proof of Date of Birth	Mandatory
15.	Class XIIth Marksheet	Mandatory
16.	Caste certificate	If applicable
17.	PwD certificate	If applicable
18.	Demand Draft issued for Rs. 90,000/- in favour of "IIITD Collections" payable at New Delhi	
Table 2 (Applicable only if students opting for Hostel)		
1.	Hostel Allotment Request Form (If applying for Hostel)	Mandatory (Format in Page 11 & 12)
2.	Hostel Fee Payment Receipt (If applying for Hostel)	Mandatory
3.	Permanent Address Proof (If applying for Hostel)	Mandatory



**Undertaking submitted by the candidate for submission of the required certificates
towards admission to Ph.D./M.Tech. Program (Monsoon Semester 2022-23)**

(Please tick (v) mark the relevant box)

- I have read and understood the contents of the admission announcement made on the IIITD website for the Program and I hereby declare that all the information given by me in the application form for Ph.D./ M.Tech. admissions are true and correct to the best of my knowledge and belief.
- I hereby undertake that
- if any of the information and statements made by me are found to be incorrect or false or concealed, I shall be liable to be disqualified and my admission may be cancelled.
 - Further, in the event of cancellation, I also undertake to refund the entire stipend and other grants received by me under this admission, if the cancellation of the admission is done due to this very reason.
 - I am in my final year of _____ program of _____ University and my final result is awaited. I understand that my admission is provisional and subject to fulfilling the eligibility criteria of this program.
 - I hereby undertake to submit my qualifying degree certificate/ transcript to the Academic Section of IIITD on or before December, 2022.
 - If I do not fulfill the eligibility criteria of the admissions, after declaration of my final results of my qualifying degree then
 - a. My admission will be liable for termination with immediate effect.
 - b. My full fee (paid till date) will stand forfeited.
 - c. I will be liable to refund full fellowship amount paid to me.
- I also undertake that I am presently not doing any Full Time or Part Time job and I am also not holding studentship at any other Institute and will not be allowed to hold such positions during my tenure at IIITD as a full time student.
- I have gone through all the above clauses carefully and hereby undertake to follow the Institute rules and guidelines. In case of me not abiding to any of the above clauses, the institute may take the action, as deemed fit.

Date:

Name & Signature of Candidate:.....

Mother'/Father's Name:.....

Address:.....

Contact Number:.....



Enrollment form

Name : _____

 Programme : CSE ECE CB

Specialization Allotted : _____

Email ID : _____

Mobile No. : _____

Emergency contact no.(Parents) : _____

Address:

Correspondence Address;

Permanent Address;

I hereby certify that the information/documents provided by me for admission in the institute are true to the best of my knowledge and nothing has been concealed by me. In case the information / documents are found false at any stage, I undertake that I shall be responsible for the same and liable to termination of my registration from the programme.

Date: _____

Signature of Candidate

For official use only

Roll No. Allotted : _____

Signature of DM/AM/JM



Honor Code

I, _____, Roll No: _____, do hereby declare that as a student in IIIT Delhi:

1. I will act with honesty and integrity at all times in all my academic work, including home assignments, quizzes, tests, projects, reports, presentations, and exams.
2. I will maintain and support the discipline of the Institute and act in a manner that fosters discipline, academic pursuit, and self-development.
3. I will use the Institute resources judiciously and responsibly.
4. I will help ensure that others also uphold the honor code.
5. I hereby assign to IIIT Delhi all rights under copyright that may exist in the Work, including any revised or expanded derivative works submitted to IIIT Delhi based on the work; and any associated written or multimedia components or other enhancements accompanying the work.

I accept that any act of mine that can be considered to be the violation of the Honor Code will invite disciplinary action, including expulsion from the Institute.

Date: _____

Signature: _____

Name: _____

Roll No: _____



IT Infrastructure Usage Policy

Users of IIIT-D computing, networking and IT facilities are expected to abide by the following rules which are intended to preserve the utility and flexibility of the system and protect the privacy and work of students and faculty:

1. Students with authorized accounts may use the computing, networking, and other IT facilities for academic purposes, official Institute business, and for personal purposes so long as such use does not violate any law or any Institute policy.
2. Users are expected to respect the privacy of other users and they may not allow any other person to use their password or share their account.
3. Chain emails or mass emails or commercial advertising are not allowed without permission.
4. Users are expected to take proper care of equipment and report any malfunction to the staff on duty or to the in-charge of the facility. Users should not attempt to move, repair, reconfigure, modify, or attach external devices to the systems.
5. No food or drink is permitted in the laboratories. Also making noise either through games/music/movies or talking and/ or singing loudly (the list is not exhaustive) is prohibited.
6. Violations of policy will be treated as academic misconduct, misdemeanor, or indiscipline as appropriate. Depending upon the nature of the violation, the institute authorities may take an action by issuing a warning through disabling the account. In extreme cases, the account may be completely deleted and/ or the user prohibited access to IT facilities at IIIT-D, and/ or reported to the Disciplinary Action Committee.
7. The policy may change as and when it is considered appropriate and new policies or the changes in policy will take effect immediately after a brief announcement by any means, e-mail, printed notices, or through the news groups.

I, _____, Roll No: _____, do hereby declare that as a student in IIIT Delhi will abide by the above-mentioned rules¹. I accept that any act of mine that can be considered to be the violation of the policy will be dealt with as mentioned in rule #6.

Date:.....

Signature:.....



**Undertaking from the students as per the provisions of
Anti-ragging verdict by the Hon’ble Supreme Court**

I,..... Entry No.....

Programme.....Department.....

as a student of Indraprastha Institute of Information Technology, Delhi do hereby undertake on this day
.....month..... year the following with respect to above

Subject and Hon’ble Supreme Court Order Available [here](http://iiitd.ac.in/sites/default/files/docs/life/sc-ord07.pdf)
(<http://iiitd.ac.in/sites/default/files/docs/life/sc-ord07.pdf>).

- 1) That I have read and understood the directives of the Hon’ble Supreme Court of India on Anti-ragging and the measures proposed to be taken in the above references.
- 2) That I understood the meaning of Ragging and know that the Ragging in any form is a punishable offence and the same is banned by the Court of Law.
- 3) That (a) I have/ (b) I have not been found or charged for my involvement in any kind of ragging in the past. In case of (a), I will inform in writing to the Dean of Students before registration. In case of (b), I undertake to face disciplinary action/ legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- 4) That I shall not resort to ragging in any form at any place and shall abide by the rules/ laws prescribed by the Courts, Govt. of India and the Institute authorities for the purposes from time to time.

.....
Signature of Student

Name.....

I hereby fully endorse the undertaking made by my Son/Daughter/ward.

Witness:

.....

.....
Signature of Mother/ Father and/ Guardian

.....



Undertaking for Availing PG Scholarship

I _____ (Roll No MT _____) student of M.Tech. program in _____ (CSE/ECE/CB) discipline do hereby undertake that "I would not leave the course in midway. In case I leave the course in midway I will refund the total PG Scholarship drawn at the time of leaving the course.

Signature of the
Student

Date: _____



HOSTEL ALLOTMENT REQUEST FORM

(Fill in Capital Letters Only)

Room No.....(To be allotted by the office)

NAME :

ROLL NO. : Semester

FATHER'S NAME :

ADMISSION YEAR :

PRESENT RESIDENTIAL :

ADDRESS

.....

CONTACT NO (RESI/MOB):

APPROXIMATE DISTANCE FROM IIITD (in kms) :.....

(For Delhi & NCR Candidate)(please use Google maps and enter the smallest distance give. On verification, if the filled distance is more than 2 KM of google map distance, the application will be rejected.)

ANY MEDICAL GROUND / TRANSFER CASE:

WE HEREBY STATE THAT ALL THE ABOVE INFORMATION IS TRUE TO THE BEST OF OUR KNOWLEDGE.

PAYMENT DETAILS: (enclose a Printed copy of the receipt)

1. Paid via **Net banking** an amount of **Rs.....** on Date:

Receipt/Transaction/UTR No.....

2. Paid through Demand Draft NoDated.....Amount Rs. ,

Bank....., Branch.....

SIGNATURE OF STUDENT

SIGNATURE OF PARENT

Note: Documents to produce at the time of Hostel Room Allotment

1. Residential address proof (Ration Card/Water Bill/Electricity Bill/Passport etc.) (in case it is different from the records furnished before).
2. Copy of parent's Identity Card having photo and Signature
3. Copy of Medical Certificate/Transfer Order (in case applying on medical ground) / Transfer Order.

AFFIX SELF
ATTESTED
PASSPORT SIZE
PHOTOGRAPH



Undertaking (to be signed by the Parents/Guardian)

I have read hostel rules and take personal responsibility to see that the undertaking given by my ward regarding ragging and maintaining overall discipline in the hostel will be honored in all respect during his entire period of stay in hostel of IIIT-Delhi. I have seen the facilities existing in the hostel/institute and will not expect or demand any special facility for my ward in the hostel.

Further, I will not allow my ward to bring and keep any car/motor-cycle/scooter/motor vehicle.

Date.....

Signature

Place.....

Name of the Parent/Guardian.....

Phone/Mobile No.....

In case of Outside Delhi Candidate,
(Mandatory)

Name and contact details of local Guardian (Delhi/ NCR) -

.....

Undertaking (to be signed by the STUDENT)

1. I have read hostel rules and shall abide by them in letter and spirit. I shall also abide by the rules modified or framed in future.
2. I shall never indulge myself directly or indirectly in any type of ragging activity.
3. I'll not get involved in any Union/Group/Forum formation in Hostel/Institute to challenge the IIIT-Delhi authority.
4. I'll not involve in any confrontation/fight/quarrel/indiscipline activity in the hostel and the institute.
5. I shall pay the Accommodation charges, Mess Bill and other charges as per the specified dates. If I fail to do so, I will abide by the rules and regulations about penalty.
6. I hereby confirm that institute does not hold any responsibility of my actions outside the institute's premises.
7. I'll follow all the directions given time to time by Hostel authority during my stay in hostel.
8. I understand that the decision of the Hostel administration in any of the above matters/issues will be binding on me and I shall fully respect the same.
9. Students vacating the room either temporarily or permanently needs to take away their laptop / mobile/ jewelry/ cash/ expensive watches with them. If not, it will be at the allottee's risk.
10. Institute will not be responsible for any accidents, fire, theft or any other natural calamity.

Date.....

Signature of Student

Place.....

Name:.....